

Sales Department

Inside Salesperson

Accountability:

Report to the Sales Manager

Scope of responsibilities:

To prepare estimates for residential and long distance moves.

Job Responsibilities:

- To provide accurate estimates on residential and long distance moves according to established guidelines
- To determine whether it is necessary to send an outside estimator on-site to evaluate a job
- To educate the customer as to the advantages of using Avalon Moving Systems
- To make required follow-up calls to ensure customer satisfaction
- To handle all incoming and follow-up calls which pertain to residential and long distance jobs
- To maintain all paperwork applicable to residential and long distance jobs
- To attend regular weekly sales meetings conducted by the sales manager

Requirements:

Sales and/or telemarketing experience (preferably in moving industry)

Customer Service oriented